

# School Tour Request Form

Please print and return form to:  
National Cowboy & Western Heritage Museum  
Attention: Assistant Educator  
1700 NE 63rd Street  
Oklahoma City, OK 73111  
or fax to (405) 478-4714



Guided tours require at least two weeks notice. Requests are processed on a first come first service basis. Guides are not guaranteed. Do not assume a date is reserved until you have received confirmation.

Teacher's Name: \_\_\_\_\_

Name of School: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Best time to contact you by phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Class Information: \_\_\_\_\_ Number of Classes  
\_\_\_\_\_ Number of Students  
\_\_\_\_\_ Number of Adults  
\_\_\_\_\_ Grade Level

Dates & Times Requested: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_ at \_\_\_\_:\_\_\_\_ First Choice  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_ at \_\_\_\_:\_\_\_\_ Second Choice  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_ at \_\_\_\_:\_\_\_\_ Third Choice  
Museum Hours 10 am -5 pm

Will your group be eating at the museum?  Yes  No

List your choice of educational programs: \_\_\_\_\_

Additional comments or special needs: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_